



A learning & caring community
where individuals are valued

JOB DESCRIPTION

1. **Job Title:** Night Waking Support Worker
2. **Responsible to:** House Manager/Registered Manager
3. **Responsible for:** N/A
4. **Hours per week:** According to contract
5. **Weeks per year:** According to contract

6. **Role Summary:**

The overall purpose of this position is to provide a 'waking night' presence and respond to any needs of children/young adults should they be awake during the night. Fundamental responsibilities are to safeguard the health and safety of the residents in the house during the evening, nights and early mornings and to provide timely and effective handovers with other colleagues to facilitate continuity of care. Secondary responsibilities include undertaking routine domestic and/or administrative duties.

This post constitute 'regulated activity' as set out in Schedule 4 of the Safeguarding Vulnerable Groups Act 2006, as amended by the Protection of Freedoms Act 2012 as a consequence an enhanced DBS (Disclosure and Barring Service) certificate and Children and Adults Workforce Barred check will be required

1. **Summary of Duties and Responsibilities:** *The post-holder will be responsible for:*

- ensuring that the building is checked for any fire risks, health, hygiene and security issues and to tour the house every 30 minutes with due regard for the above.
- undertaking general domestic duties as and when required in agreement with the House Coordinator/Registered Manager.
- supporting children/young adults as necessary in relation to their Person centred support plan including the use of physical intervention upon the receipt of appropriate training.
- Provide immediate response and suitable support to students and colleagues to address, and where possible de-escalate, incidents involving challenging behaviour.
- Provide immediate support and response to medical emergencies

- Maintain timely, concise and accurate records in appropriate house and pupil log books.
- following at all times The Sheiling Ringwood policies and procedures with due regard to child/adult protection and health and safety.
- maintaining professional confidentiality at all times.
- maintaining a flexible approach to work and responding appropriately to situations faced including assisting with aspects of intimate personal care.
- attending all relevant induction and training programmes organised by The Sheiling Ringwood.

2. Additional duties and responsibilities:

Performing with appropriate professional care any other tasks, duties and responsibilities within reason that further the aims and objectives of the Sheiling Special Education Trust.

The Sheiling Special Education Trust reserves the right to vary or amend the duties and responsibilities of the post and the post-holder at any time according to the needs of its Charitable business.

The Sheiling Ringwood is committed to safeguarding and promoting the welfare of children and young adults and expects all staff to share this commitment



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PERSON SPECIFICATION – NIGHT WAKING SUPPORT WORKER

Essential:

- Emergency First Aid at Work (or commitment to acquire)
- NVQ3 in Health & Social Care or equivalent qualification (or commitment to acquire)
- Basic domestic skills e.g. ironing
- Experience of maintaining formal records
- Ability to undertake training in and use when necessary, physical intervention techniques
- Self motivated
- good communication skills
- Patience and sense of humour
- Willingness to and sensitivity in providing assistance with personal care needs of delicate and possibly intimate nature
- Ability to 'multi-task' and be flexible in response to changing operational needs
- Ability prioritise competing demands and manage emergency situations in a calm manner
- Knowledge of and compliance with Safeguarding and Child Protection requirements
- Sensitivity to issues of assisting with personal care

Desirable:

- Experience and training in SEN
- Experience of Care work
- Experience of supporting or communicating with young people who have special needs and/ or limited communication skills
- Basic ICT skills for inputting and saving data
- Rudolf Steiner/Curative Education experience
- Previous night waking experience